

TERMS OF REFERENCE (TOR)

FOR PDEP PROGRAM IMPLEMENTATION CONSULTANT

1. Background on Save the Children

Save the Children is the leading global independent organisation for children. Save the Children believes every child deserves a future. Around the world, we work every day to give children a healthy start in life, the opportunity to learn and protection from harm. When crisis strikes, and children are most vulnerable, we are always among the first to respond and the last to leave. We ensure children's unique needs are met and their voices are heard. We deliver lasting results for millions of children, including those hardest to reach.

We do whatever it takes for children – every day and in times of crisis – transforming their lives and the future we share.

Our vision: A world in which every child attains the right to survival, protection, development and participation.

Our mission: To inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives.

Our values: Accountability, ambition, collaboration, creativity and integrity.

We are committed to ensuring our resources are used as efficiently as possible, in order to focus them on achieving maximum impact for children.

“Positive Discipline in Everyday Parenting” program, written by Joan E. Durrant, Ph.D, is a response to the 2006 World Report on Violence against Children, a global study of violence against children carried out by the United Nations. The study found that maltreatment occurs in children's homes in every country of the world – and that it is often based in long-held cultural practices, as well as a lack of awareness of children's human rights. Positive discipline is based on children's rights to healthy development, protection from violence and participation in their learning.

PDEP in Vietnam has been carried out over 2 years. 95% parents of parents and caregivers as well as educators has provided positive feedbacks about the program and spread their words to many more. In order to promote and accelerate the impact of the program to wider public, SC plans to hire an individual consultant who provide supports to PDEP program delivery.

2. Objective

		<p>1 trip/month, Location: 2 in Hanoi, 3 in Da Nang or Ho Chi Minh)</p> <ul style="list-style-type: none"> - Support the project team in reviewing and revising the translated documents for PDEP program. - Responding to emails, facebook page, website, events, etc. on PDEP 		<p>10</p> <p>15</p>	<p>1 day/document *10 documents</p> <p>3 days/months* 5 months</p>
2	2 PDEP parents program for SC staff	- Coordinate for and deliver 2 PDEP parents program for SC staff (tentative location: Hanoi)	List of participations with signatures of participants (hard copy) Photos (electronic)	20	10 days/program * 2 programs
3	The monthly activity report and high resolution photos	Facilitate and frequent communicate with PDEP facilitators and Country trainers to ensure smoothly operation of the program	Both electronic and hard copy	15	3 days/month * 5 months

		Other tasks as assigned related to PDEP program		2	
4	The final activity report and high resolution photos	Closely work with CRG team to develop a report on PDEP (if requested) following SC format by the end of the program	Both electronic and hard copy	3	
	TOTAL			100 (days)	

5. Duration and Timeframe:

The total timeframe to complete the services is tentatively from 1 August to 25 December 2022

6. Status update and reporting:

The consultant shall provide the below status updates for the duration of the services:

- Monthly progress update with project team

7. Acceptance:

Success/satisfactory completion of the activities/ deliverables will be measured/verified within 7 working days since the submission.

8. General assumption and dependencies:

SC will provide details on current progress of PDEP Program, information on stakeholders and necessary documents to support the selected coordinator in implementing his/her work effectively during above mentioned timeframe.

9. Reporting line:

Nguyen Bao Chinh, CRG Technical Coordinator

Monthly progress updates with project team and Technical coordinator

10. Experience and skill set required

Essential:

- 8 years of experience working with parents/caregivers at different levels
- Good understanding of child rights and child protection
- Strong mind-set for Non-violence against children at all settings
- Strong facilitation skills and communication skills with different type of groups.
- Experience in leading/coordinating/facilitating role to advocate for a positive change
- Experience in writing reports and data processing

Preferable:

- Familiar with PDEP program
- Good understanding of INGO projects/work, especially child-focused projects,
- Good interpersonal and communication skills.

Payment information:

Payment will be paid monthly following SCI's requirements based on a contractually agreed daily rate. Payment will only be made upon receipt of a payment request accompanied for the relevant period, based on the reports which is approved by CRG Technical coordinator.

How to apply for the services

The candidate should submit a financial proposal (in Vietnamese Dong and including PIT) CV and copy of certificate through email address: vietnam.consultancy@savethechildren.org

The deadline for responses is: 13 July 2022 (5:00PM)