

JOB DESCRIPTION

Position title:	Senior Freshwater Officer
Directly reports to:	Project Manager, Inditex- Mekong NbS
Technically reports to:	Project Manager, HNK - WfW
Supervises:	Project Consultants
Location:	Ho Chi Minh city, Vietnam

I. Background

WWF was one of the first International non-government organizations working in Vietnam. In 1985, WWF began working on a national conservation strategy and since then has worked closely with the Vietnamese Government on a diverse range of environment issues and implemented field activities across the country. Find out more at <http://vietnam.panda.org/>.

WWF recognizes that its employees are its most important asset. A competent workforce, thoroughly trained, properly motivated, and bound together by mutual trust and common objectives is crucial to the success of WWF.

Freshwater ecosystems are under increasing pressure from the competing demands of agriculture, businesses, and communities while we are all dependent on this increasingly scarce resource. Climate change, on the other hand, can be felt most clearly through water related issues.

WWF has a consistent and growing track record in freshwater in Viet Nam. Notably our work in Tram Chim National Park has contributed to restoring wetland habitats and maintaining the ecosystem services of Tram Chim and replenishing 10 billion liters of water annually. Our works on addressing the water pollution in the Dong Nai River basin from their sources as well as Drifting sand to promote sustainable sand mining practices and identify potential alternative aggregates to river sand in the Mekong Delta.

WWF-Viet Nam is the trusted partner of leading fashion brands such as H&M and Tommy Hilfiger to reduce their water footprint in the value chain and promote water stewardship projects, through waste-water treatment and water efficiency.

WWF-Viet Nam in partnership with Inditex and the Heineken Vietnam and the Ministry of Agriculture and Rural Development is started implementing new 3-year projects. The project "Mekong NBS: Showcasing Nature-Based Solutions that Restore Wetlands and the Natural Processes of the Mekong Delta" is sponsored by Inditex and implemented in Upper Mekong Delta, Tra Su Wetland and its Buffer Zone, An Giang province. Meanwhile, the project "Work for Water: Restoration and management of critical freshwater source for Dong Nai and Tien River basins (WfW)" and is funded by Heineken Vietnam. This project is implemented in Dong Nai Nature – Culture Reserve, Dong Nai province and Dong Thap Muoi Ecological Protected Area, Tien Giang province. These projects aim at promoting public-private partnership in water conservation and forest restoration in Vietnam.

We are looking for a suitable candidate for the position of Senior Freshwater Officer to overseeing and managing the project activities, mainly focus on delivering activities in Tra Su Wetland Reserve, An Giang province; Dong Nai Nature and Culture Reverse, Dong Nai province; and Dong Thap Muoi Ecological Protected Area, Tien Giang province.

II. Major Functions

The Senior Freshwater Officer will be fully responsible for the implementation of projects' activities in Tra Su Wetland Reserve, An Giang province; Dong Nai Nature and Culture Reverse, Dong Nai province and Dong Thap Muoi Ecological Protected Area, Tien Giang province. The position will ensure the effective development, rollout, implementation, learning and communicating and reporting of the projects. The position, as part of WWF's Freshwater team, will be based in WWF office in Ho Chi Minh city and liaise closely with HNK-WfW Project Manager and reporting to the Inditex-Mekong NBS Manager.

III. Major Duties and Responsibilities:

- Implement community development, market & social innovation, forest and wetland restoration, water resources conservation and environmental protection in Tra Su Wetland Reserve, An Giang province; Dong Thap Muoi Ecological Protected Area, Tien Giang province and Dong Nai Nature and Culture Reserve, Dong Nai province;
- Assist Project Managers in planning processes for the program to ensure effective and timely delivery of project outcomes and reporting;
- Assist Project Managers in developing policy related outcomes of the program and support country teams in developing and delivering policy recommendations.
- Liaise with project partners and other projects in WWF to share lessons learnt and best practices from different sites.
- Collaborate with DARD and relevant partners to deliver project activities in An Giang, Dong Nai and Tien Giang provinces.
- Work closely with Project Managers for preparing technical reports for the Mekong NBS and WfW projects to donors and internally within WWF.
- Lead the delivery of the monitoring, evaluation and learning framework of the projects, including aggregation of outcomes in each country for regional reporting and tracking of milestones.
- Provide budgetary management of the Viet Nam country budget and provide oversight of other country budgets, including supporting financial reporting processes across the project.
- Ensure the integration of Gender Equity, Disability and Social Inclusion (GEDSI) into the program and that safeguards relating to Indigenous People and Local Communities are followed, tracked and reported.
- Represent WWF International Country Offices in relevant forums such as conferences, symposia, and relevant meetings and workshops to communicate and promote our work, as required.

IV. Profile

Required Qualifications

- University degree in Forestry, Natural resources management, Environmental science, Technology or biology, Water conservation or related fields, a master's degree preferred;
- Proven experiences in planning and implementation of GO and NGO's projects.
- Experiences in working or liaison with GO and NGO bodies (e.g. ministries, protected areas, national parks), and working in multi-stakeholder settings
- Good knowledge of nature-based solutions theory and application and freshwater conservation.
- Experience as an effective manager working within a decentralized, multi-national network (or programme);
- Experience in partnership relations management, fundraising and marketing.
- Familiarity of working with governments, aid agencies, and NGOs.

Required skills and Competencies.

- Ability to work in a multicultural environment.
- Inspiring leadership, team management and coordination skills.
- Effective communication in both written and spoken English.
- Fluency in written and spoken Vietnamese and English.
- Identifies and aligns with the core values of the WWF organization: Courage, Collaboration, Respect & Integrity.
- Adheres to WWF's values, which are: Knowledgeable, Optimistic, Determined and Engaging.

V. Working Relationship

1. Internal: work in close collaboration with program team, project staff, finance, admin, procurement team of WWF-Viet Nam and international colleagues.
2. External: liaise and work with communities, partners, consultants and service providers, and other third-party affiliates.

This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to organizational needs.